

## Minutes

Regular Meeting of the Board of Directors – Tompkins County SWCD  
July 13, 2015  
170 Bostwick Road, Ithaca, NY 14850

Present: Jim Dennis, David McKenna, Dan Carey, Alan Teeter  
Staff: Jon Negley, Kym Jackson  
Agencies: Patrick Barry, NRCS, Greg Reynolds, TC Farm Bureau

Dan Carey, Chair, called the meeting to order at 12:32pm. A quorum was present.

There were no additions to the agenda.

Alan Teeter moved to approve the minutes as presented. Dan Carey seconded. No discussion. Carried.

### Reports of Other Agencies:

The NRCS gave their written report and is attached.

Greg Reynolds, Vice President, Tompkins County Farm Bureau introduced himself and spoke of the Bureau's desire to increase education and DOT training. They hope to work closely with TCSWCD on producing a video demonstrating proper soil erosion control measures. There will be no cost to the TCSWCD. Greg will provide a write up and additional materials for approval by the Board at the next meeting.

### Financial Report & Vouchers:

D. McKenna moved to approve the financial reports for the month of June. A. Teeter seconded. D. Carey commented that he felt the Tire Collection event was not advertised well enough. TCSWCD will look into additional publications for future events. Motion Carried.

June, 2015 Vouchers were read aloud by D. McKenna (Treasurer), along with Voucher #7-72015 and #8-72015. D. McKenna moved to approve vouchers presented, J. Dennis seconded. Carried.

### Staff/Project Reports:

J. Negley, A. Hinickle, and E. Aarnio provided written reports of work they have been doing the past month. E. Aarnio will present his report later in the meeting.

### Old Business:

D. McKenna moved to approve Resolution #2015-28 – "Adoption of Fiscal Policies". J. Dennis seconded. No discussion. Carried.

The final Director's Development Plan which was approved at the June 2015 Board Meeting was distributed to the Board members.

The Manure Storage Spill Response Planning document and discussion was tabled until the next meeting as it is not complete at this time. J. Dennis made the motion and D. McKenna seconded. No discussion. Carried.

#### New Business:

A. Teeter moved to approve Resolution #2015-36 – “Approval of Draft 2016 Budget”. D. McKenna seconded. J. Negley discussed two items on the Balance Sheet. As part of the STAEIP Program, there will be funds included for administrative expenses. J. Negley is hoping that this will allow further debt repayment and possibly the hiring of a part time employee to assist with the STAEIP Program, Hydroseeding work, and other varied tasks. J. Negley also pointed out how the Hydrilla Program Manager’s salary for the second half of 2016 will be unsupported and will be in deficit. An Over Target Request of approximately \$38,000 may be made for the 3<sup>rd</sup> and 4<sup>th</sup> quarter of 2016. All felt that addressing the Hydrilla species invasiveness was necessary. There should also be an increase in revenue from the Program Budget portion of the Budget. The only increase of expenses in the 2016 Budget over the 2015 Budget is the Hydrilla Program Manager’s salary (other than a standard percentage increase). Motion Carried.

The District Audit – 2014 was discussed. The only concern noted in the Audit was the outstanding debt. J. Negley will request Colleen Stannard meet with TCSWCD Staff and Board Members to provide an overview of the Audit to ensure nothing was overlooked and to reinforce TCSWCD’s commitment to reducing its debt.

A. Teeter moved to approve Resolution #2015-37 – “Entering into Contract with NYS Ag and Markets for AEM Base Funding (Year 11) Contract #C011614”. D. McKenna seconded. Carried.

D. Carey moved to approve Resolution #2015-38 – “Entering into Contract with NYS Ag and Markets to provide services for the Southern Tier Ag Industry Enhancement Program”. J. Negley distributed an email from Michael Latham outlining a tentative timeframe for contract development and execution. J. Dennis seconded. Carried.

J. Dennis moved to approve Resolution #2015-39 – “No-Cost Time extension for Sweylakan Farm Contract #C700991” and Resolution #2015-40 – “No-Cost Time extension for Beck Farm Contract #C700993”. A one year extension would be requested as the August 1<sup>st</sup> deadline to complete the work is quickly approaching and the inclement weather has been delaying progress and completion of both contracts. Internally, the August 1<sup>st</sup> deadline will be adhered to as closely as possible. The resolution is being requested at this Board Meeting as the State Committee will not meet in August and therefore, approval of the extensions may be held up. Pictures of the site conditions will be included in the requests for an extension. D. McKenna seconded. Carried.

J. Dennis moved to approve Resolution #2015-41 – “Time Extension and Contract scope of work change for 2012 FHM Program with TC Planning Department”. There is a balance of approximately \$8,500 remaining from the South Street Project. The County would like to shift the remaining funds to another project and complete a feasibility study on Cayuga Inlet. The next resolution is the contract agreement with Woidt Engineering to complete the study. D. McKenna seconded. Carried.

J. Dennis moved to approve Resolution #2015-42 – “Entering into contract agreement with Woidt Engineering to conduct a Feasibility Study on Cayuga Inlet for GIGP application to NYS”. The consultant is to do the work so no bid is required. D. McKenna seconded. Carried.

D. McKenna moved to approve Resolution #2015-43 – “Authorization to apply for WQIP funding through CFA”. The funding would support four (4) projects: Stormwater & drainage mapping in cooperation with the Coalition, Tompkins County Cooperative Extension, and Tompkins County IT Department. The mapping would be on the

TCSWCD website and would model the watershed to show infrastructure; continuation of the Hydroseeding Program; erosion and sediment control practices including possibly using compost blankets in cooperation with others; and stream restoration projects. The WQIP application deadline is July 31<sup>st</sup>. The Plan of Work will be finalized in consultation with the Board after the application approved by the State. A. Teeter seconded. Carried.

Eugene Aarnio joined the meeting and presented his work summary for last month. The AEM Strategic Plan has been received by NYS and is under review. It does not need to be approved, only accepted. Both the Beck and Baker projects have experienced many delays due to the wet weather. Concrete needs to be poured next at Beck's project when the proper conditions exist. The voucher for Year 10 will be sent. Cornell Cooperative Extension of Tompkins County had expressed an interest at combining vendor booths with TCSWCD at Farm City Day on August 1<sup>st</sup>. This is to better explain TCSWCD's role in farm projects (ponds and manure storage), their specifications and their monitoring. Eugene has reached out to CCE to see if they are still interested but has not heard back yet.

Jon will be scheduling a Personnel Committee Meeting and will be carrying out performance reviews earlier this year in anticipation of the new and online application system and schedule from Ag & Markets. An Executive Session will be scheduled, if needed.

D. Carey moved to adjourn at 2:10pm. Seconded by D. McKenna. Carried.

Next meeting date: August 10, 2015, at 12:30pm.

Respectfully Submitted:

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Kym Jackson, District Clerk

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David McKenna, BOD Secretary/Treasurer